

Meeting Minutes

Workshop

Town Council Workshop Meeting Minutes

Date: March 5th, 2026 **Location:** Town Hall

Purpose: The purpose of the workshop was to discuss various town matters, including code violation door hangers, property condemnation, constant yield tax rate, and potential charter changes.

1. Meeting Overview

The meeting commenced with a welcome and the Pledge of Allegiance. The primary focus was on discussing the design and procedure for code violation door hangers, property issues, tax rates, and charter amendments.

2. Key Discussion Points

- **Code Violation Door Hangers:**

Current orange door hangers are cumbersome; proposal to switch to green for courtesy notices and red for violations. - Discussion on QR codes linking directly to town codes. - Consideration of response times and procedures for repeat offenders. - Suggestions to involve civic organizations for assistance with compliance.

- **Property Condemnation:**

3. Discussion on properties at 105 Main Street and Mill Street. - Updates on renovations and sales; limitations on condemnation without owner consent.

- **Constant Yield Tax Rate:**

- Current tax rate is 0.68; proposed constant yield rate is 0.635. - Discussion on maintaining or adjusting the rate based on budget needs.

- **Charter Changes:**

- Review of outdated language and proposed updates. - Discussion on provisions for removing elected officials and special elections.

4. Decisions Made

- **Code Violation Door Hangers:**

- Consensus to redesign door hangers with two versions: green for courtesy notices and red for violations. - Courtesy notice to allow 5 days for response; violation notice to allow an additional 10 days.

- **Charter Review:**

- Council members to review proposed charter changes before the next meeting.

5. Action Items

- **Cindy (Town Manager):**

- Redesign door hangers and send them to council members for review. - Prepare for a vote on the door hangers at the next meeting. - Continue working on the budget and present

preliminary figures at the next meeting. - Coordinate with legal counsel on charter changes and provide feedback to the council.

- **Council Members:**

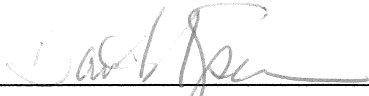
- Review the proposed charter changes and be prepared for discussion at the next meeting.

6. Next Steps

- **Next Meeting:** Scheduled for March 19th, 2026, where a vote on the door hangers will take place, and further discussion on the charter changes will continue.
- **Budget Preparation:** Continue refining budget figures and prepare for upcoming budget discussions.

The meeting adjourned following a motion and second, with all in favor.

Signature _____


Dave Spender, Mayor

3/19/26